

### NEW OPPORTUNITY

The **Vocations, Youth & Young Adults Specialist** is a new role with the Parishes & Other Mission Agencies Commission (PMC), which is being **advertised internally** at this stage.

### INTERESTED IN APPLYING?

Please refer to the position description below for details about this role, the key selection criteria and accountabilities and responsibilities.

To enable us to assess your suitability and match for the role, your application should include:

- your current resume, and
- a brief covering letter (approximately two pages) telling us how you meet the *Key Skills, Experience & Qualification* requirements of the role. In addition, it is your opportunity to tell us about yourself and what you would bring to the role.

Interested candidates are encouraged to contact Belinda Macarthur, PMC Administrator at [bmacarthur@anglicanchurchsq.org.au](mailto:bmacarthur@anglicanchurchsq.org.au) or (07) 3835 2284 for an information pack containing further details about the Youth to Young Adults Formation Process and the Resource Church Pilot Project.

### REMUNERATION

This is a leadership role and a competitive remuneration package will be offered to the successful candidate based on their skills and experience.

### ANY QUESTIONS?

If you have any questions, please contact:

**Belinda Macarthur**, PMC Administrator at [bmacarthur@anglicanchurchsq.org.au](mailto:bmacarthur@anglicanchurchsq.org.au) or (07) 3835 2284, during working hours.

### TO APPLY

Please email your resume and covering letter to:

**Stephen Harrison**, PMC Executive Director at [sharrison@anglicanchurchsq.org.au](mailto:sharrison@anglicanchurchsq.org.au)

### CLOSING DATE

The closing date for applications is **5.00 pm on Friday 20 September 2019**.

# POSITION DESCRIPTION

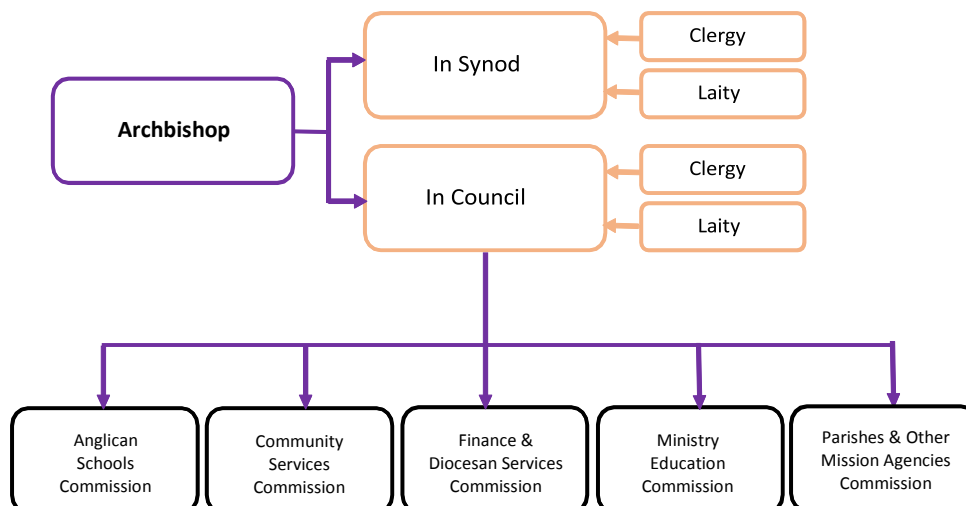
<b>Position Title:</b>	<b>Vocations, Youth and Young Adults Specialist</b>
<b>Commission:</b>	Parishes and Other Mission Agencies Commission (with a cross commission brief)
<b>Location:</b>	Ann Street, Brisbane CBD
<b>Employment Status:</b>	Full Time, Fixed Term for 18 months, with possibility of extension
<b>Reports To:</b>	Executive Director PMC
<b>Direct Reports:</b>	Nil
<b>Key Relationships and Stakeholders</b>	<ul style="list-style-type: none"> <li>• Regional Bishops</li> <li>• Executive Directors of Diocesan Commissions</li> <li>• Youth to Young Adults Strategy Staff (ASC, MEC, PMC)</li> <li>• Resource Churches (clergy, parish staff and parishioners)</li> <li>• Ministry Specialists</li> </ul>

## About the Anglican Church Southern Queensland (ACSQ)

The Anglican Church Southern Queensland (ACSQ) is one of twenty-three Dioceses that form the Anglican Church of Australia. The legal entity is The Corporation of the Synod of the Diocese of Brisbane; incorporated under the *Church of England Act 1895*.

The Diocese is one of the most broad-based in the country and occupies the geographic region from the New South Wales border to Bundaberg, and from the Pacific coast to the South Australia/ Northern Territory border. Within these boundaries the Diocese operates 133 parishes, 14 schools, a theological college, and through Anglicare, delivers extensive care and support services to Queensland communities.

The Diocese is organised into five Commissions (or business units) overseen by Diocesan Council and the Synod.



## **About the Parishes and Other Mission Agencies Commission**

The Parishes and Other Mission Agencies Commission (PMC) works in consultation with the Regional Bishops to increase the effectiveness of parishes and chaplaincies through research, strategic planning, resourcing and communication. The operations of the PMC are carried out by a small team of staff, led by an Executive Director.

## **About the Youth to Young Adult Formation Process**

The Anglican Youth to Young Adults Formation Process was developed in 2016. The process seeks to draw secondary school students into Christian faith formation processes that might continue post-secondary school as an ongoing network or community. There are significant challenges and obstacles to achieving this outcome. In order to address these issues a model using multiple pathways leading to a transformational experience was developed. The model includes an intentional young adult community in the post-secondary space. In order to implement this model of formation, substantial cross commission co-ordination and cooperation is required.

## **About the Vocations Task Group**

The Vocations Task Group was created in 2011 to develop strategies across the Diocese for the stirring up and encouraging of vocations. Projects include an annual Vocations Month or Sunday with resources for parishes, schools and other agencies, along with events such as Seekers Days to stimulate vocations. The Vocations Task Group is made up of representatives from across the Diocese and the Commissions.

## **About the Resource Church Pilot Project**

A part of its “Strategic Framework to Enable Parish Growth”, the PMC is establishing a pilot of Resources Churches within the Diocese.

A Resource Church is a particular category of parish who, in partnership with their regional bishop, seek to resource mission within a region. These parishes typically have an outlook ‘beyond themselves’, seeking where appropriate and invited to share programs (e.g. developed materials, systems, and processes), expertise (e.g. mentoring of other ministers), events (e.g. coordinating or hosting regional events), and facilities (e.g. training rooms). Similar to a key focus in the Church of England, Resource Churches are selected as part of a strategy to evangelise a particular area and transform society. These churches are also selected for their potential to be involved in church planting (or revitalisation) and the training of ‘missionally-minded’ future leaders (i.e. developing a pipeline of leaders for further planting). Resource Churches will, in effect, act as a catalyst and enabler of growth for the region.

The ACSQ has committed to initial funding for the pilot project over four years, which includes set up in 2019 followed by a three-year pilot from 2020 to 2022. The proposed funding model will be

reviewed in mid-2021, when a decision will be made about continuation of funding to support the completion of the pilot to 2022.

Ministry specialists will be employed to work specifically with Resources Churches (and potential Resource Churches) to help increase their capacity to be a Resource Church, particularly in areas relating to:

1. Mission planning and implementation
2. Lay ministry and leadership development
3. Youth, children's and young adult ministry
4. Faith formation and discipleship
5. Community engagement (mission and evangelism)

### **Position Statement/Overall Purpose**

This role has three main functions. First, to provide co-ordination and support to projects that involve cross commission collaboration relating to vocational, youth and young adult engagement. Second, to provide specialist youth and young adult engagement advice and support to Resource Churches and PMC. Third, to assist the Vocations Task Group to develop opportunities for, and engagement with, those who may be considering an ordained or lay vocation with the Anglican church.

### **Position Specific Requirements & Qualifications**

- Tertiary qualifications in theology, ministry, education or a related discipline with relevant experience, or extensive relevant experience and proven competence.
- Ability and willingness to travel within the Diocese.
- Hold and maintain a current National Police Certificate and Blue Card (or the ability to acquire them).
- Current Driver's Licence.

### **Key Skills, Experience & Qualifications**

1. Proven ability to manage multi-level stakeholder engagement through strong influencing strategies.
2. Experience in helping people to discern lay and ordained vocations.
3. Comfortable operating in a complex environment and navigating to achieve "win-win" outcomes.
4. Inspirational leader who understands the requirements of change leadership and applies it successfully.
5. Experience in youth, young adults and schools ministry.
6. A proven record in strategy development and execution through program delivery and project management.
7. Engaging communicator with confidence and humility.
8. Well-developed written skills and report writing.

9. Adaptability, flexibility and resilience for personal performance and effectiveness.
10. A theological qualification which aligns to the mission of the Church is highly desirable.

## Key Accountabilities and Responsibilities

### 1. Youth to Young Adults Strategy Co-ordinator

- Co-ordinate cross commission projects and project staff in order to ensure:
  - collaboration across and within commissions
  - project effectiveness, efficiency and harmony
  - clear processes and lines of communication
  - adequate resourcing
  - delivery of outcomes(Initial project work will include coordination of the Youth to Young Adults Formation Process. Work may extend to include other projects as required.)
- Participate as an Advisor to PMC, MEC and ASC, including attending Commission meetings from time to time.

### 2. Vocations Development

- Work with and assist the Vocations Task Group in:
  - co-ordinating vocations related events.
  - co-ordinating the production of resources to promote vocations.
  - communicating with parishes, schools and other organisations about vocations.
  - creating an active and consistent web and social media presence.
- Equip clergy to identify seekers and those considering their vocation.
- Liaise with parishes, schools and other organisations about potential seekers in their organisation.
- Meet with individuals considering vocations across the Diocese and guide them prior to reaching the discernment stage.
- Collaborate with the Diocesan Director of Ordinands and the Director of Formation.

### 3. Resource Church Specialist

#### **Youth and Young Adults**

Guide, advise and assist Resource Churches to:

- develop and grow their youth and young adults ministry.
- train leaders in youth and young adults ministry.
- develop systems to support youth and young adults ministry.
- engage families, youth and young adults in the wider community, including schools.

#### **Faith Formation and Discipleship**

Guide, advise and assist Resource Churches to:

- create a culture of faith formation and discipleship.
- develop programs for faith formation and discipleship.
- train small group/faith formation leaders.

#### 4. **Other Duties**

- Promote and uphold the values of the ACSQ at all times.
- Respect the privacy of clients and staff, ensuring information relating to clients, staff and residents is not to disclosed, or damage the reputation, viability or profitability of the ACSQ.
- Work in collaboration with other team members and contribute to a team culture that is productive, professional, collaborative, flexible and aligned to Diocesan values.
- Undertake work practices in a safe manner and comply with work health and safety instructions, within relevant policies and procedures.
- Your responsibilities also extend to any tasks outlined on a duties list, or any other tasks delegated to you by the PMC Executive Director, provided that those new job requirements are safe, efficient, relevant, legal and within your abilities.

<b>Delegation of Authority</b>
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In accordance with the Financial Delegations of Authority Policy.